

**BRETHREN WOODS CAMP AND RETREAT CENTER
JOB DESCRIPTION**

TITLE: Counselor

RESPONSIBLE TO: Head Counselor, Day Camp Director, Program Director, Director

PURPOSE: To provide leadership, support and care for a small group of campers.

QUALIFICATIONS:

1. Committed Christian with a willingness to accept the teachings of the Church of the Brethren.
2. Exhibit a spirit of cooperation and commitment to a team relationship with other staff.
3. Personable style and skills in relating to staff, guests, and campers.
4. Skills in group management.
5. Knowledge of age characteristics for specific groups.
6. Be at least two years older than the campers you are supervising.
7. Training and/or experience in small group camping and outdoor living skills. Enjoy the outdoors.
8. Attendance at one or more pre-camp training events.
9. Acceptance of Counselor's responsibilities.

RESPONSIBILITIES:

1. Live with a small group of 6-8 campers in a cabin or hogan.
2. Share leadership responsibilities for a family group (usually coed) of 12-16 campers with a co-counselor.
3. Provide primary supervision for campers assigned to your group.
4. Greet campers and parents on opening day. Help campers to settle in and adjust.
5. Implement group schedule and plan additional activities with your co-counselor and campers.
6. Guide campers' participation in individual, group, and all-camp activities.
7. Practice good group building methods.
8. Prepare daily devotions for your group with your co-counselor.
9. Help to plan and implement all-camp activities.
10. Participate in a weekly evaluation with the Head Counselor and/or Program Director.
11. Know the contents of the Staff Manual and abide by all camp policies and procedures.
12. Enforce camp policies, procedures, and health and safety regulations.
13. Assist in other areas of camp operation as needed.