

**BRETHREN WOODS CAMP AND RETREAT CENTER  
JOB DESCRIPTION**

**TITLE:** Challenge Course Director

**RESPONSIBLE TO:** Assistant Program Director, Program Director, Director

**RESPONSIBLE FOR:** Challenge Course Assistant

**PURPOSE:** To plan and facilitate group experiences on the Challenge Course.

**QUALIFICATIONS:**

1. Committed Christian with a willingness to accept the teachings of the Church of the Brethren.
2. Exhibit a spirit of cooperation and commitment to a team relationship with other staff.
3. Personable style and skills in relating to staff, guests, and campers.
4. Knowledge of and experience in facilitating groups on the Challenge Course.
5. Able to demonstrate skills in facilitation, rescue, and emergency procedures.
6. Current First Aid and CPR certification from a nationally recognized provider.
7. Skills in group dynamics and management.
8. Knowledge of age characteristics for specific groups.
9. Attendance at one or more pre-camp training events, including approved Challenge Course training from a nationally recognized provider.
10. Acceptance of Challenge Course Director's responsibilities.

**RESPONSIBILITIES:**

1. Implement American Camp Association standards related to Program-Adventure/Challenge.
2. Safely operate the cooperation and challenge courses and lead/facilitate positive group experiences.
3. Develop sessions appropriate for campers' age and ability levels. When possible, develop sessions relating to the specific camp theme.
4. Maintain an inventory of materials and equipment. Order materials with the approval of the Program Director or Director.
5. Assist Adventure Director in keeping the Mt. Lodge Program Room and Ropes Shed clean and neatly organized.
6. Work with groups and individuals in instruction and resource. Arrange additional times for special projects and activities as interest and need arise.
7. Help to plan and implement all-camp activities.
8. Participate in a weekly evaluation with the Assistant Program Director and/or Program Director.
9. Know the contents of the Staff Manual and abide by all camp policies and procedures.
10. Enforce camp policies, procedures, and health and safety regulations.
11. Assist in other areas of camp operation as needed.